

HOLME LACY PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD AT HOLME LACY VILLAGE HALL ON TUESDAY 25th JUNE 2019

PRESENT: Cllrs C Harris, M. Edwards, T Williams, S Lawson, K Bishop, M Edwards, S Farr and J Riley.

IN ATTENDANCE: J. Eva (Parish Clerk)

PUBLIC: 3

1. **To receive apologies for absence** - none were received.
2. **To receive declarations of interest and written requests for dispensation** - none received.
 - 2.1 Cllrs Edwards and Farr are both members of the interim Village Hall Management Committee.
3. **To consider and approved the Annual Governance Statement.**

This item was not available for consideration and was deferred to the next meeting (02.07.19).
4. **To consider and approve the Annual Return and Accounting Statement.**

This item was not available for consideration and was deferred to the next meeting (02.07.19).
5. **To receive questions from the general public.**
 - 5.1 BH (Football Club) asked for clarification on the roles of the new Village Hall Committee and Parish Council. Cllr Farr confirmed that the new committee will become the managing trustees and the Parish Council will be the holding trustees for the Village Hall.
 - 5.2 BH requested that any future discussions about himself or the Football Club at Parish Council meetings are passed to him for information.

Three members of the public left the meeting at 7:12pm.

6. **Finance** – the following payments were APPROVED.

Ref	Payee	Amount £	VAT	Service/Goods
1	GJ Garden Services (G Jones)	£65.50	NA	Grass Cutting around the village
2	BBLP	£1,200.00	£200	Deployment of SID (Sept, Nov, 2017 & Jan, Mar 2018)
3	BBLP	£300.00	£50.00	Deployment of SID (Sep 2018)
4	BBLP	£300.00	£50.00	Deployment of SID (Dec 2018)
5	Autela Payroll Services	£39.23	NA	Payroll – Apr May, June 2019
6	DC Gardening Services	£192.00	£32.00	Mowing playing field – May 2019
7	Fruitful Fresh Cleaning	£70.00	NA	VH cleaning – 12 th June 2019. Going forwards will continue with x2 monthly cleans from VH a/c.
8	HMRC	£312.20	NA	PAYE Q1 2019
9	J. Eva	-	-	Clerk's salary – June 2019

7. **Village Hall (VH)**
 - 7.1 Interim Management Committee – update from Cllr Farr, Chairman of the VH management

committee. Cllr Farr updated members on the progress to date – the trustee positions are to be decided, according to the constitution.

7.2 Banking – to consider opening a holding account for funds currently in the VH account. It was RESOLVED to keep the VH Santander account open until the new committee is formed and trustees are appointed.

7.3 VH redecoration;

7.3.1 To agree a budget and job specification for the redecoration of the bar area, with the input from the interim management committee.

It was RESOLVED that the Parish Council will donate £1000 to the interim VH committee for the redecoration of the bar area.

7.3.2 External refurbishment works to the VH.

Members considered and APPROVED a quotation for the external redecoration of the hall at a cost of £5,680.00. The interim VH committee will notify the contractor and arrange a date for the work – this will be funded from the VH accounts with donations from the Prynce’s Holme Lacy Charity.

7.4 The following payments were APPROVED.

Ref	Payee	Amount £	VAT	Service/Goods
1	GJ Garden Services (G Jones)	£53.00	NA	Grass Cutting Around the VH
2	ACRE	£50.00	NA	Annual Membership fee
3	Fruitful Fresh Cleaning	£70.00	NA	VH cleaning – 12 th June 2019

7.5 The following income received was noted;

Ref	From	Amount £	Information
1	Herefordshire Council	£75.00	Hall hire

There being no other business the Chairman closed the meeting at 8:06pm.

Cllr C, Harris
Chairman

Signed: Date:

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