

HOLME LACY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HOLME LACY VILLAGE HALL ON TUESDAY 30th JULY 2019

PRESENT: Cllrs C. Harris (Chairman), T. Williams (Vice-Chairman), K. Bishop, S. Lawson, M. Edwards, J. Riley and S. Farr.

IN ATTENDANCE: J. Eva (Parish Clerk) and Ward Cllr D. Summers.

PUBLIC: 0

1. **To receive apologies for absence...**all Councillors were present.
2. **To receive declarations of interest and written requests for dispensation.**
Cllrs Edwards and Farr declared an interest in item 10 as they are both members of the Village Hall interim management committee.
3. **Open Session (10 minutes)**
 - 3.1 **To receive a brief verbal report from Ward Cllr Summers**
Cllr Summers' report included the following information:
 - Hrfd Council website includes a reporting page for problems such as dog fouling, missed refuse collection, flytipping, highway and footpath defects, litter and graffiti etc. A link to this is included on the *useful links* page of the PC website.
 - HL bridge works – the Chairman emphasised the disruption to villagers if the bridge is shut during peak times.
 - 3.2 **To receive views of local residents on parish matters**
Cllr Farr was notified of an ongoing parking issue in Hardinge Close - access to residential driveways is often impeded by cars parked on the roadside. Any residents affected by this are encouraged to contact the local PSCO.
4. **To approved the Minutes of the last three Parish Council meetings held on 28th May 2019, 25th June 2019 and 6th July 2019.**
The minutes were agreed as true and accurate records and were signed by the Chairman.
5. **Finance ... to consider the following:**
 - 5.1 Lloyds Bank balance 24th June 2019 was £18,981.61...was noted by members.
 - 5.2 Spend against budget... members considered the cashbook in detail and thanked the Clerk for preparing this new format as it clearly sets out the Council's spend against budget. The Clerk advised Cllrs to continue to monitor it closely as spend to date is higher than projected.
 - 5.3 Clerk's July salary...was noted by members.
 - 5.4 Clerk's stationary receipts of £25.68... was approved by members.
 - 5.5 Lengthsman grass cutting around the village for £60.00... was approved by members.
 - 5.6 HALC training for members and the Clerk for £175.00... was approved by members.
 - 5.7 Internal Audit findings – the Clerk has implemented several recommended actions.
6. **Council Risk Register**
Members agreed to adopt the register as presented...to be considered at each Council meeting.
7. **Playground**
Members noted the maintenance schedule and agreed to source a quote to address required works. The Clerk will take photographs and submit them to Wicksteed for a quote.

8. **Planning**...application 192486 ...1 Pump Cottages, Holme Lacy ... Proposed construction of steel portal frame building over existing swimming pool...members have no objection to this retrospective application.

9. **SID deployment**

Following careful consideration of the budget/spend to date it was agreed that the safety of villagers is paramount and that the Council should continue to fund the deployment of the SID for September (College). A further review will determine if funds are available for a SID in December.

The Clerk will request a visit from the Safer Roads Partnership between SID deployments.

10. **Village Hall/Playing Field**

10.1 Village Hall Update

S. Farr reported the following information;

Holme Lacy House Hotel have donated £60.00 to the Village Hall fund for the display of a temporary promotional banner on the front fence.

The redecoration of the bar and kitchen areas is now complete.

The Parish Council is very pleased with the redecoration work, commenting that both spaces are much brighter and will be more attractive to future hirers. Cllrs thanked the Village Hall committee for their efforts to organise the redecoration of both rooms which was funded by the Parish Council.

Members thanked the Football Club (HLFC) for their co-operation with the removal of their memorabilia from the walls of the bar in preparation for the redecoration work. HLFC is politely reminded that some tasks are still outstanding as formally approved at an Extraordinary Council Meeting on 5th March 2019.

A discussion about the handover process ensued and it was resolved for the Parish Council Chairman, Vice-Chairman, Village Hall Chairman and Treasurer to meet with Lynda Wilcox for advice on how best to proceed.

Cllr Edwards has tried on several occasions to contact the Charity Commission.

11. **To raise matters for the next meeting – no discussion.**

- To approve Financial Regulations and Standing Orders.
- Consider quotations for tree works on Playing Field.
- Consider deploying SID for December.

12. **To note the date of the next meeting.**

There being no other business the Chairman closed the meeting.

Cllr C, Harris
Chairman

Signed: Date: