

# HOLME LACY PARISH COUNCIL

## MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HOLME LACY VILLAGE HALL ON TUESDAY 12<sup>th</sup> NOVEMBER 2019

**PRESENT:** Cllrs C. Harris (Chairman), K. Bishop, M. Edwards, J. Riley and S. Farr.

**IN ATTENDANCE:** J. Eva (Parish Clerk) and Ward Cllr D. Summers.

**PUBLIC:** 1

1. **Apologies for absence...** Cllrs S. Lawson and T. Williams (Vice-Chairman).
2. **Declarations of interest and written requests for dispensation**  
None received.
3. **Open Session** (10 minutes)
  - 3.1 **Brief verbal report from Ward Cllr Summers**
    - Holme Lacy bridge – future works are planned to take place at night to minimise disruption.
    - Holme Lacy Causeway - Parish Councillors reiterated their concerns at the closure of the Causeway during peak times for emergency roadworks, as this has caused significant disruption to local residents. Councillors expressed their frustration at the lack of direct communication from Balfour Beatty (BBLP) in the lead up to the publication of these works on social media. The Clerk has requested timely communication from BBLP before general publication.

Cllr Summers left the meeting.
  - 3.2 **Views of local residents on parish matters**  
No comments received.
4. **Minutes of the last Parish Council meeting on 18<sup>th</sup> October 2019**  
The minutes were agreed and signed as a true record of the meeting.
5. **Village Hall/Playing Field**
  - 5.1 **To receive an update from the Chairman of the Village Hall Management Committee**  
Mrs Summers (VHMC Chairman) confirmed that all of the VHMC trustees are now officially registered with the Charity Commission (CC). The trustees have replaced the lock to the external postbox.
  - 5.2 **To receive confirmation that the Trustees Liability Insurance is in place**  
Mrs Summers confirmed that the trustee's liability insurance has been paid and is now in place.
  - 5.3 **To receive confirmation that the management committee have established a bank account and to consider transferring the remaining funds in the current VH account across**  
Mrs Summers confirmed that the account setup is expected to be completed shortly but informed members there has been a slight delay as the bank required some additional information.

It was RESOLVED to transfer the remaining funds in the current Village Hall bank account with Santander, to the VHMC, when the set-up of the new account has been finalised and confirmed with the Parish Council.

#### **5.4 To consider the handover of Village Hall paperwork to the new committee**

It was RESOLVED for the Clerk to handover the necessary paperwork to the VHMC following the establishment of the new bank account.

Cllr Farr enquired with Mrs Summers about the VHMCs plans for the additional charity number for the hall, as listed on the CC website. Mrs Summers confirmed that the VHMC treasurer requested that the CC remove this additional number going forwards. As Cllrs Edwards and Harris are still officially registered as trustees against this number they will also contact the CC to confirm.

#### **5.5 To consider repairs required for the play area and take appropriate action**

Cllrs Edwards and Bishop recently inspected the site and reported that the concrete base layer varies in depth across the play area.

It was RESOLVED for the Clerk to acquire two quotations for the replacement of the flooring, which will be carried out in the spring of 2020.

#### **6. Planning ... to comment on this application for determination by Herefordshire Council.**

##### **6.1 P193655/F ... construction of 1 detached dwelling within grounds of Wilsley House Gardens.**

It was RESOLVED that the Council has no objection to this application and that it enhances an already sympathetic development of the site.

Mrs Summers left the meeting.

#### **7. Finance ... to consider the following:**

7.1 Lloyds Bank balance ... members noted the balance on 23<sup>rd</sup> October 2019 at £19,781.83. It was noted that the £9k precept monies had been refunded to the Council from the Village Hall account following a mistake by Herefordshire Council.

7.2 Cashbook/spend against budget ... members noted this remains unchanged from the last meeting.

7.3 To approve the following payments;

7.3.1 Thackway & Cadwallader Builders – Village Hall roof repairs... £576.00.

7.3.2 Lengthsman G. Jones – village grass cut ... £47.50.

7.3.3 DC Gardening Services – playing field cut in October ... £96.00

7.3.4 Clerk – stationery/postage stamps ... £17.34.

It was RESOLVED to approve the payments listed above.

#### **7.4 Payment made for the Clerk's October salary since the last meeting.**

Members noted this payment.

#### **7.5 Draft Precept/Budget 2020/21**

Members considered the draft budget and precept for 2020/21, as prepared by the finance working group. The budget clearly sets out the Council's regular financial responsibilities and capital projects for the new financial year, such as the installation of permanent speed indicator devices and improvements to the village play equipment.

It was RESOLVED to accept the budget and the precept of £19,500 for 2020/21.

#### **8. Council Risk Register**

It was RESOLVED to add the playground maintenance as a low risk, as per the annual inspection findings.

#### **9. Roads / Footpaths**

##### **9.1 Update from the Footpaths Officer (FO)**

Members noted the information included in the footpaths report.

**9.2 FO proposal to create/print some circular footpath walks for the parish**

Members support this proposal and noted other local parishes that have produced similar maps of their areas. It was noted that Holme Lacy House (HLH) do produce maps of the village and surrounding area, so it could be useful for the FO to liaise with HLH.

**9.3 Request to Hrfd. Council for a pedestrian crossing and other traffic calming measures**

Members reiterated their concerns about the speed in which some drivers travel through the village.

It was RESOLVED to report the following issues directly to Herefordshire Council;

- Speeding commuters racing through the village are a danger to pedestrians and residents pulling out onto Bridge Road. Councillors would like to see a raised crossing installed near Riverview Close to force drivers to slow down when entering or exiting the village.
- Holme Lacy bridge: drivers are cutting the corner when turning right onto the bridge. Councillors would like to see a raised patrician installed, similar to that at the Stoke Edith crossing.

**10. Parish Council Newsletter**

Members accepted the draft version which the Clerk will send out to members to proofread before having 215 copies printed.

**11. To raise matters for the next meeting**

- NDP – to consider if the Parish would like to proceed with an NDP.

**12. To decide the meeting dates for 2020.**

The Clerk to confirm with the VH bookings clerk.

There being no other business the Chairman closed the meeting at 8:45

Cllr C, Harris  
**Chairman**

Signed: ..... Date: .....