

HOLME LACY PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL ON TUESDAY 26th MAY 2020, HELD ONLINE VIA ZOOM AT 7.30PM

PRESENT:

Chairman: Cllr Christina Harris

Councillors: Trevor Williams (Vice Chairman), S. Farr, S. Lawson, K. Bishop and J. Riley.

In attendance: Jennifer Eva – Parish Clerk.

Public: 0

1. **APOLOGIES FOR ABSENCE** ... apologies were received from Cllr Edwards (illness).
2. **DECLARATIONS OF INTEREST** ... Cllr Riley declared an interest in item 8 as he is a Village Hall Trustee.
3. **MINUTES OF THE PREVIOUS MEETING** – 11th March 2020
RESOLVED: to approve the minutes as an accurate record of the meeting.
4. **OPEN SESSION**
An increased in speeding through the village was noted following the easing of lockdown measures.
RESOLVED: the Clerk will contact the Safer Roads Partnership for assistance with speed checks.
5. **COUNCIL POLICIES AND BANK SIGNATORIES**
Council Policies and bank signatories:
 - 5.1 Members noted due to COVID-19, there is no requirement for an Annual Meeting of the Parish Council this year. (The Local Authorities and Police and Crime Panels (Coronavirus) Flexibility of Local Authority and Police and Crime Panel Meetings) England and Wales) Regs. 20).
 - 5.2 Members noted that therefore Banking Signatories and Council Policies will all remain in place for a further year until May 2021 without need for review.
 - 5.3 To consider the adoption of a Press & Media Policy.
RESOLVED: to approve the policy and review it on an annual basis.
6. **Finance – Annual Governance and Accountability Return (AGAR):**
 - 6.1 To receive the end of year spend against budget.
 - 6.2 To consider and approve the accounting procedure is to continue on a receipt / payment basis.
 - 6.3 To consider the internal auditors report.
 - 6.4 To approve the Annual Governance Statement for 2019/20.
 - 6.5 To approve the Accounting Statements for 2019/20.

Members noted that the accounts are still with the Internal Auditor and the Clerk is due to collect them in the next few days.

RESOLVED: to defer the above items for approval at the next meeting.

 - 6.6 To note the following payments since the last meeting
 - 6.6.1 Autela Payroll ... £55.44
 - 6.6.2 HMRC ... PAYE ... £312.40
 - 6.6.3 Clerk's March/April Salary
 - 6.6.4 DC Gardening Services ... Playing Field mowing ... £96.00
 - 6.6.5 Clerk ... postage stamps ... £7.80

RESOLVED: to note the above payments made since the last meeting.

6.7 Members noted the following receipts:

6.8.1 Herefordshire Council ... Precept part 1 ... £9,750.00

7. SPEED INDICATOR DEVICE (SIDS)

7.1 To consider the quotations for the purchase of permanent SIDs for the village
Cllr Farr presented members with the different options available for the purchase of permanent SID devices to help reduce speeding vehicles through the village. Councillors considered the options in detail and thanked Cllr Farr for his work on this project.

RESOLVED: to purchase two solar powered radar speed signs, at a cost of £4,352.

8. PARISH COUNCIL / VILLAGE HALL BUILDINGS INSURANCE RENEWAL

8.1 To receive two insurance renewal quotations for: the PC and Village Hall (buildings only).

Members received two quotations for the annual insurance renewal of the Parish Council and Village Hall (building only). Both quotes were considered in detail – pricing, benefits etc. The price difference between the quotes was £600.00.

RESOLVED: to accept the renewal quote from Zurich insurance on a 3-year LTA.

9. PLAY AREA

Members noted the following information:

- The play area is closed for the foreseeable future due to COVID-19 – notices informing the public are clearly displayed on the equipment.
- The Clerk received notification from Wicksteed that their inspectors have been furloughed due to COVID-19, so the annual inspection has been delayed.

There being no further business the Chairman closed the meeting at 8:10pm

SIGNED DATE