

HOLME LACY PARISH COUNCIL

Minutes of a meeting held on Tuesday 14th September 2021
at 7pm at Holme Lacy Village Hall

Minutes C21/43 – C21/52

Members Present: Cllrs C Harris (Chairman), T Williams (Vice Chairman), K Bishop, J Riley,
and S Farr.

In Attendance: J Eva (Parish Clerk) and Ward Cllr D Summers.

Members of the Public: 0

C21/43 To receive, consider and approve apologies for absence

IT WAS RESOLVED to accept apologies for absence from Cllr Lawson (holiday).

C21/44 To receive declarations of interest and written requests for dispensation

Cllr Riley declared a non-pecuniary interest in item C21/48 (Trustee).

C21/45 To consider the minutes of the previous meeting

IT WAS RESOLVED to approve the minutes of 13th July as an accurate record of the meeting.

C21/46 Open Session

- Members noted the following verbal update from Ward Councillor Summers.
 - Herefordshire Council's General Scrutiny Committee will meet at 10am on Thursday 22nd September, to consider development options for the former Holme Lacy Primary School.
 - Grant funding is currently available from Herefordshire Council towards Local "Green Projects".
- To note matters raised by residents relevant to the parish – no residents were present.

Cllr Summers left the meeting at 7:13pm.

C21/47 Finance

- To receive and consider a finance report and bank reconciliation.
IT WAS RESOLVED to note this information.
- To consider invoices for payment.

Invoice No.	Payee	Description	Total
SI-1071	DC Gardening Services	Lengthsman services	£360.00
	HMRC	PAYE - month 4	£75.00

IT WAS RESOLVED to approve the invoices for payment.

- To note invoices paid between meetings.

Invoice No.	Payee	Description	Total
2023	Overton Associates	Internal audit	£90.00
	DC Gardening Services	Playing field maintenance & Lengthsman services	£396.00

C7763210/21	SLB Landscaping	Play area refurbishment	£8,400.00
	J Eva	Clerk's August salary	

IT WAS RESOLVED to note these payments.

4. To consider a report and recommendations from the Finance working group meeting – 9th September.

Recommendation 1

Draft budget amendments.

Recommendation 2

To inform the Village Hall Management Committee (VHMC) that the parish council's commitment to provide financial support, for general running costs only, in the first 2-years of the committee formation will cease in 2022/23, as agreed.

Members note, since the formation of the management committee not financial assistance from the parish council has been required.

Recommendation 3

1. To hold a separate Playing Field bank account from the parish council.
2. To reinstate the historical annual grant from the parish council towards general field maintenance.
3. To notify the Football Club of a planned fee increase in 2022/23.

IT WAS RESOLVED to approve Recommendations 1-3.

C21/48 Village Hall

To confirm Cllr Farr's appointment as the second nominated Trustee to the Village Hall Committee.

IT WAS RESOLVED to formally confirm Cllr Farr as the parish council's second nominated Trustee member of the Village Hall Management Committee.

Some members attended the recent Hog Roast, which was hosted by the Village Hall Committee. The Chairman congratulated the committee and expressed her thanks for an enjoyable afternoon.

C21/49 Speeding

1. Speedwatch – formation of a Holme Lacy Group
Members noted the clerk has registered the group with Speedwatch.
IT WAS RESOLVED as Cllr Edwards has professional experience in speed monitoring, so he will work with the group.
2. Speedwatch – local group advertisement poster.
IT WAS RESOLVED to approve the recruitment poster for publication on the council's website and Facebook page.
3. SIDS – no action required.

C21/50 Highways / Footpaths / Environment

1. To consider any issues to report to Herefordshire Council – nothing to report.

2. To receive a verbal update from the Footpaths Officer – not present.
3. River Wye pollution – to consider a response to Herefordshire Council.
IT WAS RESOLVED for the clerk to write to Herefordshire Council, expressing the parish council's concerns at the state of the River Wye.
4. To consider submitting an assessment form for the installation of white picket road gates at either end of the village and a raised lane partition on the causeway T-junction.
IT WAS RESOLVED to submit an assessment form for both requests.

C21/51 Playing Field / Playground

1. Playing Field - to consider a quotation to fell the self-seeded sycamore tree.
IT WAS RESOLVED to conduct a professional tree survey of the other trees and then fell this tree.
2. To consider a quotation for a professional visual tree assessment.
IT WAS RESOLVED to approve the quotation at a fee of £150.00.
3. Pavilion – members noted that a second electrical inspection will take place in September.
4. Play area
 - i. Members noted the annual inspection will take place in September.
 - ii. To consider installing fencing around the equipment in 2022.
IT WAS RESOLVED to apply to Herefordshire Council for grant funding towards improvements to the play area i.e., benches, fencing and signage.

C21/52 Correspondence – members noted correspondence received by the clerk has been circulated to them via email.

With no further business the meeting was closed at 8.11 PM

Signed Date