

HOLME LACY PARISH COUNCIL
c/o 6 Callow End
Ledbury
Herefordshire
HR81BG

Tel: 07925 036852

Email: holmelacyparishclerk@gmail.com

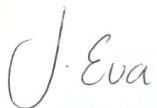
AGENDA C22/1 – C22/17

Thursday 5th May, 2022

To: All Members

You are summoned to attend the Annual Meeting of the parish council to be held on Tuesday 10th May, 2022 at 7pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,



Jennifer Eva
Parish Clerk

Members: Cllrs Harris (Chairman), Williams (Vice Chairman), Bishop,
Lawson, Farr, and Riley

AGENDA

- C22/1 Election of a Chairman of the Parish Council for 2022/23**
1. The Chairman will then sign a Declaration of Acceptance of Office.
2. Election of a Vice Chairman of the Parish Council for 2022/23
- C22/2 To receive, consider and approve apologies for absence**
- C22/3 To receive declarations of interest and written requests for dispensation**
Councillors are reminded to review their Declarations of Interests held with HC.
- C22/4 To consider applications for co-option to fill the current vacancy**
- C22/5 To receive and approve the minutes of the meeting on 1st March 2022**
- C22/6 To receive a brief report from Ward Councillor Summers**
- C22/7 Public participation session for local residents on parish matters**
(Please note: decisions cannot be made on items not on the agenda) This item to be limited at the discretion of the Chairman.
- C22/8 To consider starting a Neighbourhood Development Plan**
- C22/9 To review working groups / representatives of outside bodies**
1. Finance Working Group
2. Play Area Refurbishment Working Group
3. Village Hall Management Committee Trustee Representatives
4. Footpaths Officer
5. Play Area / Field Officer
- C22/10 To note the attendance record at meetings of councillors during 2021/22**
- C22/11 To review and adopt Parish Council Policies**
1. NALC Model Standing Orders
2. LGA Code of Conduct
3. Scheme of Delegation
4. Urgent business between meetings
5. Media and Press Policy
6. Equality Policy
7. Financial Regulations
- C22/12 Finance**
1. To update and reconfirm signatories on the Council bank account.
2. To note payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5).
3. To note receipt of the first part of the Precept 2021/22.
4. To resolve to exercise the General Power of Competence.
- C22/13 Playing Field / Play Area**
1. To receive a report following an inspection on the shower facilities and consider any action required.
2. To consider a recommendation from the Play Area working group in relation to the Herefordshire Community Foundation - Get Active Grant.
3. To consider any other action required following regular inspections by Cllr KB.

4. To consider a request to hire part of the playing field for the purposes of overflow parking and a wedding blessing.

C22/14 Highways / Footpaths / Greenspaces / Environment

1. To consider any footpaths/highways issues for reporting to BBLP or HC.
2. To consider any work for the Lengthsman.

C21/15 To note correspondence received

1. Email from a resident regarding a holly tree on the playing field.

C21/16 To consider items for the next agenda (no discussion)

C21/17 To arrange a date for an extraordinary meeting to sign off the annual return

Jennifer Eva, Parish Clerk

Date: 5th May 2022